

CORPORATE SOCIAL RESPONSIBILITY

Corporate social responsibility (CSR) is about how a company manages its core business processes, of making money, to produce an overall positive impact on society. It covers sustainability, social impact and ethics.

As a company we are committed to being a responsible business, meeting the highest ethical as well as professional standards. We recognise that Corporate Social Responsibility (CSR) goes beyond our legal or regulatory obligations and is important to the way we manage the environmental, social and economic effects on those affected by our business activities.

Through our commitment to CSR we aim to align our business values, purpose and strategy with the needs of our clients, whilst embedding such responsible and ethical principles into everything we do.

We believe that CSR will provide long-term benefits for:

- our Employees – by respecting the values of employees, providing good working conditions, promoting equal opportunities and improving employee satisfaction.
- Health and Safety – by embedding health and safety in all of our activities, processes and procedures to ensure we provide a safe working environment.
- the Environment – by managing our business activities in order to maximise recycling opportunities and to minimise waste and the risk of pollution and nuisance to those affected by our business activities.
- our Clients – by being responsive to client needs and providing a quality service by encouraging high standards of professionalism throughout the company and promoting best practice in respect of ethical behaviour.
- our Suppliers – by treating suppliers fairly and driving CSR codes of practice through our supply chain.
- the Community – by charitable giving and engagement with local communities through;
 - o funding and support of local events,
 - o support of a local, annually nominated charity,
 - o work experience opportunities,
 - o financial support for post graduate studies in our field of business.

We will implement CSR through our policies on:

- Quality,
- Health & Safety,
- Environment,
- Equal Opportunities,
- Dignity at Work

This annually reviewed policy does not replace existing policies but will work in conjunction with them to enhance our processes, supporting continual improvement.

Signed



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